

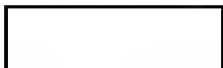
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24 July 1959

## STAFF MEETING MINUTES - 21 July 1959

Personnel Present: Mr. Bissell  
Col. Burke

Mr. Kiefer

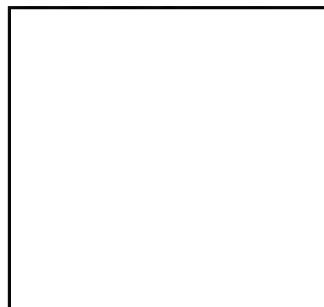


Mr. Parangosky



Mr. Reber

Mr. McMahon



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I. PROGRAM APPROVALS

1. Mr. Bissell's memorandum (DD/P 4-7864, dated 20 July 1959) was discussed during the first half of the meeting. Mr. Bissell explained that he wanted each program approval to be made up of a meaningful piece of the over-all DPD activity and that a separate paper for each item was not intended. Small items should be included but not be programs by themselves. A question was raised as to whether or not, once a program was approved, it was necessary to run it through him again for an additional expense, provided there was no over-run. Mr. Bissell replied that he could not answer this specifically since the magnitude of the change was important and that, if it was actually an amendment, he wanted to see it.

2. In the paper referred to above, Mr. Bissell had anticipated that the total number of DPD programs or projects for FY '60 should not exceed 10 or 12. He amended this to state that this total can go up and used 25 to 30 as an arbitrary figure. Of great importance in this connection, he stated, would be the preparation of a paper showing him by specific title each program or project. This should be kept up to date at all times.

3. Mr. Bissell pictured the entire budget as a pie that could be cut up in an arbitrary way to suit convenience; for example, from the CORONA program the cost of writing contracts and travel could be separated from the R & D program and written up as a project in itself, that is, as another meaningful slice of the budget pie. He indicated that the administrative costs should not be scattered throughout the projects but should be included in one program.

4. Each meaningful piece should contain a presentation in a self-contained package. By this is meant it should not be necessary

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NRO review(s) completed.

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for the reader to refer to any other paper or consult with anyone for an explanation. In answer to a query, he affirmed that approval of the budget is itself approval of the over-all program. Amendments thereto must be in the prescribed form. Later programs should state whether or not they are part of an old program or completely new.

5. Mr. Bissell laid down the following criteria for program approvals:

A. They should be self-contained as stated above and

B. So divided that each piece is clearly the responsibility of someone Branch.

6. A practical application of this should be GUSTO where in the initial stages the program would be the responsibility of the Development Branch. At a later date, it would break into two pieces as the vehicle became operational (for example, Materiel involvement in a testing site) and at a later date, 3 or 4 pieces (where Operations and Contracts would become involved).

25X1 7. Mr. Bissell reiterated that Air Force procurement programs must go to the DCI for approval. However, while it is necessary to send them to him if [ ] amendments thereto need not be forwarded. Navy procurement is similar to Air Force procurement. Project ARGON should follow the CORONA pattern.

25X1 8. Mr. Bissell indicated that he would hold discussions with [ ] and Mr. Parangosky on amendment procedures. Final action resulting from above discussion was:

A. Each branch responsible for a part of the budget should prepare a study similar to that of Materiel's used as an example at the meeting and

25X1 B. [ ] was appointed procedural monitor of all program approvals.

## II. BUDGET

25X1 1. Reference was made by Col. Burke to Mr. Bissell's memorandum (DD/P 4-7859) on the DPD FY '60 budget, specifically to that portion concerned with T/O increases in Headquarters. Col. Burke stated that preliminary study indicated that DPD would require a total of [ ] positions to handle increased responsibilities [ ] ARGON, GUSTO). These positions would be as follows:

[Redacted Box]

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Col. Murphy and for a West Coast secretary at BMD (Col. Sheppard's secretary, who performed this function for CORONA is departing on another assignment and BMD will not retain the slot since it had never been part of their T/O but actually on loan from Col. Sheppard's previous command).

C. ARGON, one, a camera specialist (in fact this position would be a replacement for [redacted] At the time of [redacted] departure, a replacement was not determined necessary. However, the inclusion of ARGON in DED activities requires a geodetic camera specialist.

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D. GUSTO, one physiologist (this man is also needed in the CHALICE program).

E. Security, one, to handle the work load created by the additional responsibilities cited above.

F. Administration, two RI couriers; one to handle the external CIA run created by relationships with the Air Force and ARPA and the second if GUSTO is approved.

G. Finance, one, (GUSTO).

H. Materiel, one, (based on heavy work load now being performed by the supply assistant. As a result of the merger of SMSD with DPD reduced over-all logistics slots in DPD [redacted])

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I. Executive Officer, one; Secretary to the Executive Officer, one. It was agreed that Col. Burke would prepare, as soon as possible, a paper to the DD/P on these positions. In commenting on the above, Mr. Bissell asked that we look for ways, especially in the field of Contracts and Finance to turn back responsibilities to components concerned. He also queried whether we could cut down on CHALICE personnel strength. Col. Burke proposed that each Branch draw up an "Hours Worked" summary in order to evaluate personnel needs, as well as proposals to move functions from DPD. The study should include:

(1) A functional duties statement for each person and hours worked.

(2) Functional duties charged against section but not being performed.

(3) Functional duties being performed but not in charter, i.e., for which section not being credited.

(4) Duties that should be transferred to another Agency component.

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to each of above.

ACTION: Each Branch [ ] will call a meeting next week to coordinate and explain specifics of study.)

2. Mr. Bissell queried the reason for operating costs on CHALICE jumping [ ] noting that the increase was contained in film and Headquarters salaries. [ ] explained that actually there was no increase over previous years but that the situation was created by carrying over '55 and '56 money through '57 and '58. Had this money not been available, '57 and '58 would have been as high as shown on current budgets. [ ]

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### III. OTHER ITEMS

1. TIROS - [ ] reported that Gen. Cabell has agreed to the proposition that if TIROS Project is activated, DPD should control security thereof. Gen. Cabell will recommend that a smaller meeting be held after the full USJB meeting to iron out details. Col. Burke stated that in his opinion DPD should have handled the TIROS question, in coordination with OSI, since prime consideration is possible conflict to CORONA.

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4. [ ] - Mr. Reber reported that the subject of [ ] management has been discussed with Col. Kemp at AFCIN, to determine if, in the view of the Air Force, it is of common interest to all that it come under management of CIA. Mr. Bissell indicated should this be affirmative, he will entertain a recommendation to that effect.

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6. GUSTO - Mr. Bissell reported that as of this date, he can not announce a firm decision regarding GUSTO. A presentation to the President was made on 20 July and while his reaction was favorable, the big problem was where the money was to come from. Mr. Bissell doubts that we will receive a clear go-ahead for the next 10 or 12 days. However, all internal preparations have been made and following a session with Mr. Kiefer and Mr. Johnson, he will approach the Bureau of the Budget for necessary money. He commented that as we move to a final decision on GUSTO, high security standards must continue to be maintained and knowledge of the activities kept to a limited circle. [redacted] was requested to prepare a story as to what to tell personnel now witting of GUSTO who will be cut out of the pattern.

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7. TRAILERS - A report was given by [redacted] that 10 trailers will depart from the Brooklyn POE for Adana 10 August and 10 more 2 September.

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The next CORONA meeting is scheduled for 31 July. The next shot is scheduled for 28 July and should this be delayed, the meeting will be slipped to the next week. Mr. Bissell advised that a 3 August meeting was preferable.

CONCUR:

[redacted]  
WILLIAM BURKE  
Colonel, USAF  
Acting Chief, DPD

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